



education

Department:  
Education  
REPUBLIC OF SOUTH AFRICA

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Dear Funza Lushaka Bursary Student

### PROCESS FOR PLACEMENT IN A TEACHING POST IN 2009

In terms of the Funza Lushaka bursary agreement you are required to teach in a provincial school next year. Each year of service will repay one full-time year of bursary assisted study. In terms of the bursary conditions you may indicate the province in which you would prefer to teach.

Here are the conditions about placement which are attached to your acceptance of the Funza Lushaka bursary. These conditions can be found on the service agreement contract you signed.

#### Placement of newly qualified bursars:

- (1) A bursary recipient is required, before completing the teaching qualification, to apply for a post as a public school teacher in a provincial education department. There is no restriction on which provincial department the student may apply to teach in.
- (2) Within fourteen days of obtaining the qualification the student must inform the same provincial education department of that fact.
- (3) If the provincial department is unable to offer the student employment in a priority area of need it is obliged to inform the other provincial departments of that fact, together with the student's details.
- (4) If another provincial education department is able to offer the student suitable employment within 60 days of the student's notification the student is obliged to accept such employment.
- (5) If the student is not offered suitable employment by a provincial education department within such period of 60 days NSFAS must be informed by the student. NSFAS must then confirm the unavailability of employment for that student with the nine provincial departments.
- (6) If NSFAS receives such confirmation the student's obligation under the Bursary Agreement is cancelled and NSFAS must inform the student accordingly.

A **Provincial Placement Request Form** accompanies this letter. This form must be filled in, and handed to the Funza Lushaka coordinator at your institution by **31 July 2009**. The Funza Lushaka coordinator will forward the form on your behalf to the DoE. Completion of this form and its receipt by the DoE will satisfy condition 1 in the box above.

A **Result Notification Form** also accompanies this letter. Please fill in your personal information and sign it. This form should also be handed to the Funza Lushaka coordinator at your institution by **31 July 2009**. Once results are finalized, the Funza Lushaka coordinator will update the form with your results, and submit it to the DoE on your behalf. Receipt of this form by the DoE will satisfy condition 2 in the box above.

Your information will be passed on by the DoE to the provincial department of education of the province in which you have chosen to be placed.

The province will determine whether there is a suitable post. The procedures for placing students will vary from province to province. The provincial placement coordinator will be able to inform your institution of the exact procedure in the province. If a post is available you will be offered employment. If a post is not available, you will be offered employment in another province that has a suitable vacancy. In order to meet your contractual obligations you are required to accept the post that is offered to you. As a Funza Lushaka bursary recipient you are not eligible for a school governing body post. You are also reminded that you may not postpone your placement obligation for any reason.

Any offer of employment made to you will be subject to the Employment of Educators Act 1998 and SA Schools Act 1996.

Finally, a **placement notification form** accompanies this letter. Once you take up the post in which you have been placed, you must fill this form in, ask your principal to sign and stamp it and post or fax it to the DoE using the contact details that appear at the top of this letter.

Should you not comply with these requirements you will be in breach of your contractual obligation and will be required to repay the full bursary amount.

We wish you well in your studies and in your final examinations, and we look forward to the contribution you will make to the development of learners in our country.

Kind regards



Dr W Green

Director: Initial Teacher Education

Date: 19 June 2009